

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Dec 18, 96

MMR. The Dec 17 MMR went very well. The MMR for January has been cancelled but AQO will hold its own in-house MMR during the week of January 13.

CONTRACT PAYMENT & BUSINESS PRACTICES TEAM (AQOC).

o Ms. Tricia Kobus is in the process of arranging to have the Cost Accounting Standards and related information available on the web. This will enable all personnel to have access to the most up-to-date information in this area at all times.

CUSTOMER SUPPORT TEAM (AQOA).

o CAPT Dean Merrill, USN, Chief, Customer Support Team departed DCMC HQ following his retirement from the U.S. Navy on 13 Dec 97 after 27 years of service. CAPT Merrill's replacement is expected to arrive in the April 97 time frame. In the interim, Lt Col Brian Brodfuehrer, USAF, Customer Support Team Representative, will assume responsibility as the team lead.

o The Customer Support Team is in the process of preparing the First Quarter FY97 Quarterly report. The report highlights customer support related news and will be placed on the DCMC Home Page under AQOA Customer Support Team.

o Departures: Shirley Hutchison will depart AQOA on 19 Dec 96 enroute to Oklahoma City Air Logistics Center (ALC) to become the DCMC Customer Liaison there. We wish to thank Shirley for her outstanding contributions to DCMC and our customers.

o The Customer Support Team, in support of an Air Force Materiel Command (AFMC)/DCMC initiative to improve the quality of Memoranda of Agreement (MOAs), issued guidance to DCMC field activities. The information essentially offers guidance and examples for improving quality of MOAs and thus customer support between DCMC and customers. Comments are expected NLT January 3, 1997. All information has been sent for posting "Hot Topics, Suspense Items, and Information to be Downloaded" sections of the DCMC Home Page.

APPROVED:

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Deputy Executive Director
Contract Management Policy

